

Minutes of the monthly meeting of the Gilfach Goch Community Council held on Wednesday 14 October 2020 at the GGCA.

Cofnodion cyfarfod misol. Cynhelir Mercher 14 Hydref 2020.

PRESENT

COUNCILLORS: J. LEWIS, A. WARREN, M. WHITTER, L. PRICE, R. PRICE, J ABBOTT.

IN ATTENDANCE

THE OUTGOING CLERK EDWINA JONES & THE NEW CLERK MRS D. WALTERS.

1. APOLOGIES FOR ABSENCE

1.1 No apologies received

2. MEMBERS DECLARATION IN INTEREST

2.1 There were no declarations of interest.

3. MINUTES OF PREVIOUS MEETING

3.1 The minutes of the previous monthly meeting were then agreed as a true record.

4. MATTERS ARISING FROM MINUTES

4.1 Minute 97.1. Appropriate letter was read in correspondence.

4.2 Minute 97.2. No action had been taken due to pandemic. Site meeting will now be arranged.

4.3 Minute 97.3. A credit note has been received cancelling the invoice.

4.4 Minute 97.4. The clerk will take action re the purchase of the WW1 bench.

4.5 Minute 98.1. The new clerk is to receive training on the website. Mr Buch to be contacted.

4.6 Minute 100.3. The new clerk commenced duties on 7 September 2020.

5. CORRESPONDENCE

5.1 Next year's precept notification deadline is March 11 2021. It was RESOLVED: That it will be set in the November 2020 meeting.

5.2 SLCC membership will be due for renewal on 1 November 2020.

5.3 Centregreat have requested a date for the Festive lights and it was RESOLVED: That the date of the switch on would be 1 December 2020.

5.4 A letter was read from Mrs Lynda Carpanini informing the Community Council that the transfer of ownership of the garage has been made to Mr Leigh Thorn of 21 Llewellyn Street.

5.5 Planning applications were then read and noted for the following

5.5a Trem Y Cwm, Hendreforgan Crescent, CF39 8YH. Conversion of garage to bakery.

5.5b 21 Penybryn, CF39 8TN. 2 storey rear extension

5.5c 163 High Street, CF39 8SN. Terraced house to replace fire damaged property.

5.5d 15 High Street, CF39 8SS. Proposed first floor rear extension.

5.6 The current electricity contract with SSE is due to end on 30 November 2020. It was RESOLVED: That the contract will be renewed with this existing supplier. The account is still currently in credit by £130.66.

5.7 a letter was read from the Valuation Office Agency notifying the Community Council of a Notice of Alteration To The 2017 Rating List. The new Rateable Value is £2075. Effective Date of Alteration 1 April 2017. Actual Date of Alteration 20 January 2020. The amount of £807.97 has been refunded and the new monthly payment of £111 reflects the reduction.

5.8 A credit note has been received from BCBC re the invoice requesting payment for Hire of facilities for the Annual Forestry Fun Run on 7 August 2019 at Evanstown Welfare Park.

6 AUDIT REPORT and MATTERS ARISING

6.1 The Audit Report was approved and the outgoing clerk, Edwina Jones, was highly commended for her accuracy in recording financial data and budgetary control.

6.2 The duties of the Responsible Finance Officer were adopted. The Annual Budget must be approved and minuted in the relevant meeting along with the Risk Assessment.

6.3 A lengthy discussion took place regarding the Community Council's Assets. The current register contains an accurate record of the Assets but is not correctly valued as some of these do not reflect the current market value. It was RESOLVED: That this would be done as accurately as possible.

7 REPORTS / COMPLAINTS

7.1 A donation of £100 was made from the Chairman's Fund to Tonyrefail School for home lunches provided to pupils during the lockdown situation. Councillor Liz Price has received a thank you letter from the school.

7.2 A donation of £1000 was made to Beefy's Baps from last year's Windfarm Grant for delivering hot meals to the elderly and vulnerable during the lockdown situation.

7.3 A donation of £200 will be sent to the Royal British Legion in lieu of the poppy wreaths as there is no service at the cenotaph this year.

7.4 The bus shelter at Cwm Gwyrdd Medical Centre has been vandalised with paint being sprayed on one of the panels and could not be removed despite the efforts of Mr H Jones. It was RESOLVED: That it is to be replaced and that the clerk make the necessary arrangements.

7.5 Councillor M Whitter believes that the fencing surrounding Holly Street Park is inappropriate. It was RESOLVED: That the clerk would contact Lisa at RCT.

7.6 Councillor A Warren stated that the resurfacing work at Meadow Street was complete along with the filling of the potholes.

7.7 Councillor A Warren reminded all councillors present of the following from the Report of the Independent Remuneration Panel for Wales

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13.8 An individual may decline to receive part, or all, of the payments if they so wish. This must be done in writing and is an individual matter. A community or town council member wishing to decline payments must themselves write to their proper officer to do so.

7.8 A new bank mandate was signed removing Edwina Jones and adding Dawn Walters.

7.9 The Community Council will be receiving an invoice (£20 per hour) from GGCA for use of the premises for tonight's meeting. It was verbally agreed that there would be no charge initially. It was RESOLVED: That the clerk aim to find an alternative venue for the next meeting.

7.10 The outgoing clerk, Edwina Jones, will remain until December 2020.

7.11 The Clerk then reported on a site meeting she had attended with Borough Councillor A. Roberts regarding reports of vermin within the allotments. The Clerk had contacted a pest control officer who had distributed the appropriate chemical to eradicate the problem. After a lengthy discussion where the Clerk had informed council members of the ill health of both Mr & Mrs Owen, who are currently in charge of the Allotment Association. It was then RESOLVED: That the Community Council be responsible for the Allotment Association. The new Clerk, Dawn Walters, suggested that maybe it would be worth considering a council sub-committee for this. The Clerk was then requested to contact Mr & Mrs Owen informing them of the council's decision.

7.12 The Clerk reported that no update on the health or return to work date had been received from Mr. Nigel Blake. A discussion then took place regarding the best way to deal with this as Mr H Jones has been the temporary handyman for 2 years. It was decided that Mr Blake needs to be contacted in order to find out his intentions with regards to resuming his duties as there is no actual contractual obligation.

8 FINANCIAL REPORT

8.1 The clerk then provided members with her financial report.

9 Accounts

9.1 The following cheques were then authorised for payment

002585	H. Jones (Handyman)	£280
002586	D. Walters (clerk)	£2984.08 (2 months)

9.2 Bank transactions from March – September

March Expenditure

Centregreat	£1890	Chq 002564
BT	£76.82	
Edwina Jones	£450	
H Jones	£280	

March Income

Refund for overpayment of rates	£807.97
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April Expenditure

BT	£79.36	
Edwina Jones	£450	
Council Tax	£111.13	
Tonyrefail School	£100 Chq 002567	Donation school meals during lockdown. Chairman's Allowance

April Income

Precept	£18666.66
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May Expenditure

Water Charges	£58.03	
Edwina Jones	£450	
BT	£78.21	
Council Tax	£111	
HMRC	£669.73	
Amazon	£23.99	Office Supplies
Amazon	£39.98	Office Supplies
H Jones (Handyman)	£280	Chq 0002568
H Jones (Handyman)	£280	Chq 0002569

May Income

VAT Refund	£1360.85	
Community Infrastructure levy	£6174.74	(building of new Co-op)

June Expenditure

Came & Company Insurance	£1007.72	
BT	£82.75	
Edwina Jones	£450	
Council Tax	£111	
Beefy's Baps	£1000	Donation for delivering hot meals to the elderly and the vulnerable during the pandemic. W F Fund

June Income

Amazon Credit	£23.99	Office Supplies
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July Expenditure

Post Office Stamps	£19.76	
Jason Morgan Internal Audit	£520	Chq 002572
BT	£78.48	
Edwina Jones	£450	
RCT Bus Shelter Rent	£5	Chq 002573
Amazon	£36.99	Office Supplies
Council Tax	£111	
H Jones (Handyman)	£280	Chq 002575
H Jones (Handyman)	£280	Chq 002577
Bus Shelter Repair	£387.42	Chq 002574
Gem Security (Office Alarm)	£98.81	Chq 002576

July Income

No income received

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August Expenditure

HMRC	£188.72
BT	£82.10
Edwina Jones	£450
Council Tax	£111

August Income

Wind Farm	£5000
Precept	£18666.67

September Expenditure

Royal British Legion (poppy wreaths)	£100	Chq 002552 (last year)
BT	£78	
Edwina Jones	£450	
H Jones (Handyman)	£280	Chq 002578
Council Tax	£111	
H Jones (Handyman)	£280	Chq 002581
H Jones (Installation of new bench)	£521.15	Chq 002579
H Jones (Installation of new bench)	£521.15	Chq 002580
Dragon Pest Control (allotment vermin)	£40	Chq 002582
Judie's Florist Miss M Thomas	£50	C Allowance
Tesco	£57.70	Office Supplies

September Income

No Income received

9.3 Money already earmarked

Dropped kerbs	£5000
New Basketball Area	£40000
Bus Shelter Repairs	£1000

Commitments

Salaries	£13299
Grants Awarded	£7950
Utilities (C.Tax, BT, Water)	£892
TOTAL	£68141

Income not yet received

Precept	£18666
Allotment & Ground Rent	£1000
TOTAL	£19666

9.4 Bank Reconciliation

Balance @ 28.9.20	£110105.13
Earmarked + Commitments	£68141-
Income not yet received	£19666+

BAL: £61630.13

10 DATE OF NEXT MEETING

10.1 The meeting was then brought to a close and the date set for the next meeting which will take place on Wednesday 11 November at the GGCA.

